



Winterbourne

PARISH COUNCIL

Dear Councillor

Be pleased to take notice that the Meeting of the Parish Council of the above-named Parish will be held at The Greenfield Centre, Park Avenue, Winterbourne, on Monday 4 December 2023 **not before 7.00pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated this 29 November 2023

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Clerk: Sally Watkinson

To: All Members of Council

BUSINESS TO BE TRANSACTED

A G E N D A: -

Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, and any disability), Crime & Disorder, Health & Safety and Human Rights.

1. Evacuation Procedure
2. Apologies for Absence
3. Declarations of Interests under the Localism Act 2011
4. Chairman's announcements
5. Public participation
The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, with a maximum of 3 minutes per person, and will be under the direction of the chairman of the meeting.
6. To approve of the Minutes of:
Council meeting held on 6 November 2023

To note the Minutes of:
Planning Committee meetings held on 6 and 20 November 2023
Finance & General Purposes meeting held on 20 November 2023

Staffing Committee Meeting held on 13 November 2023

Climate and Nature Committee Meeting held on 20 November 2023

7. To answer questions from Councillors
8. To receive and consider the Clerk's Report
9. To agree recommendations from the Finance & General Purposes Committee:
Grant request: St Michael's Churchyard - £720
10. Request from a resident for a memorial tree at Frenchay.
11. To determine a list of jobs for the South Gloucestershire Streetcare Team's week of action in the Parish.
12. To approve the revised accounts and bank reconciliation for September, the bank reconciliations for October and November, and accounts for November.
13. To approve the invoices presented for payment, together with any invoices received since publication of the Agenda.
14. To determine Councillor representatives for the consultation of the South Gloucestershire Local Plan and to decide whether to work with in conjunction with Frampton Cotterell Parish Council in preparing a response.

If you intend to film or audio record this meeting, please inform the clerk beforehand.