



The Greenfield Centre, Park Avenue, Winterbourne, South Gloucestershire BS36 1NJ  
Tel: 01454 776922 Clerk: Sally Watkinson

To: P Kembery                      D Eldridge  
      D Marriott                  S Hancock  
      J Amos

7 November 2023

**STAFFING COMMITTEE– 13 November 2023**

A G E N D A Please take notice that there will be a meeting of the Staffing Committee on Monday 13 November 2023 not before **2.00pm**.

The Agenda is set out below.

*Members are reminded that Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.*

1. Election of Chair.
2. Election of Vice Chair.
3. Evacuation procedure.
4. Apologies.
5. Declaration of Interests under the Localism Act 2011.
6. To agree the process for the recruitment of a Clerk/Responsible Financial Officer.
7. To agree the remuneration for the new Clerk/RFO.
8. To note the revised pay scales from NALC with effect from April 2023.
9. To note any other items to be reported.

Yours Sincerely

Sally Watkinson  
Clerk