

FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

20th April 2026

C Watkins (in the Chair)

P Bruce	(P)	P Sykes	(P)
P Kembery	(A)	D Marriott	(A)
N Beebee	(P)	L Fogg-Rogers	(P)
C Watkins	(P)	N Labuschagne	(A)

159.04/26 Evacuation procedure - Leave via the fire door and assemble outside in the car park

Noted

160.04/26 Apologies.

Cllrs Kembery, Marriott and Labuschagne

161.04/26 Declaration of Interests under the Localism Act 2011.

Cllr Labuschagne: South Gloucestershire Councillor

162.04/26 Public participation

None

163.04/26 To agree the minutes of meeting held on the 16th March 2026

RESOLVED, the minutes of the meeting held on the 16th March 2026 were agreed and signed.

164.04/26 Clerk's report and action update

Noted

- ❖ Two candidates have been nominated for the election
- ❖ The new laptop has been installed
- ❖ Clerk and Cllr Collins met with Bob Everly, SG Environmental Enforcement Team Leader, to discuss the parish council options in dealing with Van Dweller. Both felt the meeting went well and a good contact has been made.
- ❖ The new floor has been laid in Early Years, all are extremely pleased
- ❖ The first nature sign has been installed with the rest being printed.

OUTSTANDING ACTIONS

None

165.04/26 Reports from members

Frenchay (PK & CW)

Nothing to report

Winterbourne, to include the Recreation Field, Duck Pond and Allotments (NB, SH, JL)

Residents have notice the change in colour of the Duckpond. Clerk advised that a treatment had been added. This information is on the Duckpond Facebook page.

Noted that Winterbourne Tennis Club hosted an event on the weekend. Members would like to help promote future events. **Clerk to contact WTC**

Concern that Parish Council owned land at the allotments has been built on. **Clerk to check**

The Dingle, Winterbourne Down and Hambrook (LFR & DE)

Concern over a tree in a residents garden in Mill Steps that looks like it is going to collapse the wall. **Cllr to submit a photo for Clerk to report.**

The Greenfield Centre (DN & Clerk)

Nothing to report

East of Harry Stoke (PS & PB)

There is a stakeholder next week. Question asked how many houses are now inhabited that are within our parish. **Clerk to find out.**

166.04/26 To agree the following requests:

166.04.01/26 - Grant Requests

- Winterbourne Sports Association: £1,324.00 (Asset Management – Grass Cutting) RESOLVED, agreed to recommend the full amount to Full Council.
- Frenchay Cricket Club : £1,121.45 (Indoor Youth Training- February & March) RESOLVED, agreed to recommend the full amount to Full Council
- Four Towns and Vale Link C.T: £1,000.00 RESOLVED, to recommend a grant of £500 to Full Council in line with previous grants allocated to similar organisations.

166.04.02/26 – Memorial Bench

- Frenchay (JL) RESOLVED, agreed to a new bench in Frenchay. Applicant to meet with a councillor to agree siting and type of bench.

167.04/26 To consider, and make agreement on a request from Early Years to take over the Greenfield Club space.

Winterbourne Early Years have proposed taking over the old Greenfield Club rooms as a rent of £500 per month. This is less than the Greenfield Club were paying but Early Years will cover all the redecorating costs.

Members note that it is sad to see The Greenfield Club close and recognise, and are concerned that there is little holiday club provision, especially for SEN children.

RESOLVED, to agree to the proposal but to also suggest that Early Years consider providing a holiday club.

168.04/26 To discuss the village hall leases and clarify responsibilities.

Members did not know the rationale for the Parish Council being named as the tenant on the leases for St Elizabeths Hall and Frenchay Village Hall. In addition, are unclear why the Parish Council hold any liability for these halls. As a must, those members who are nominated hall liaison need to ensure the annual checklists are completed. **Clerk to confirm these have been done. Clerk to also investigate the possibility of breaking the leases.**

169.04/26 To consider and make agreement on a requests from Hambrook Sports Club for pitch Conditioning works

RESOLVED, to allocate the £4,000.00 in the Hambrook 2026/2027 budget to these works. **Clerk to advise Hambrook Sports Club.**

170.04/26 To consider and make agreement on reserves transfers

The proposal is to move budgeted funds from The General Reserve to Earmarked Reserves -

£15,000.00 Greenfield Roof - this is a line in the 2026/2027 budget

£10,902.32 Pavilion Reserve - this is the retention amount

£10,000.00 October Loan repayment

£5,000.00 Duckpond - we have £7k in the budget but feel we could move this into the environment reserves.

RESOLVED, to agree the proposed transfer of funds into the NatWest 35 Day Saver Account. **Clerk to action transfer**

171.04/26 Consider and make agreement on Street Care Works

In addition to the works that have already been submitted, members requested vegetation clearance works on Mill Steps, Worrells Lane and Beckspool Road. **Clerk to advised Streetcare**

172.04/26 Tuckett Field Easement Update

Clerk has not had any communication from the National Trust legal team regarding them accepting us a legal custodians. **Clerk to contact for an update**

173.04/26 Any other items to note from members

None

Meeting concluded 8.45pm