

## PARISH COUNCIL MEETING

11<sup>th</sup> May 2026

J Amos (in the Chair)

J Amos	(P)	P Kembery	(P)
F Arkley	(P)	J Kinsey	(A)
N Beebee	(P)	N Labuschagne	(A)
P Bruce	(P)	J Lloyd	(A)
A Collins	(P)	D Marriott	(P)
D Eldridge	(P)	L Fogg Rogers	(P)
C Watkins	(A)	P Sykes	(P)
S Hancock	(P)		

Also in attendance: 2 members of the public

### 01.05/26 - Election of a Chair

Cllr Amos was proposed by Cllr Kembery and was seconded by Cllr Marriott. Cllr Amos accepted the nomination.

Members voted in Cllr Amos as Chair

### 02.05/26 – Chair’s declaration of Acceptance

Cllr Amos signed the declaration of acceptance

### 03.05/26 – Election of a Vice Chair

Cllr Amos was proposed by Cllr Kembery and was seconded by Cllr Hancock. Cllr Kembery accepted the nomination.

Members voted in Cllr Kembery as Vice Chair

### 04.05/26 - Evacuation procedure – leave via the fire door and assemble in the car park

Noted.

### 05.05/26 - Apologies for Absence

Apologies were received from Cllrs Watkins, Labuschagne, LLOYD and Kinsey

### 06.05/26 – Chairs’ Announcements

None

### 07.05/26 – Public Participation

A member of the public commented on the terrible state of the boarding around the old Elm Park Primary School. **Clerk to report**

### 08.05/26 – Declarations of Interest under the Localism Act 2011

Cllr Collins – Frenchay Flower Show request

09.05/26 - To agree the composition of the Committees and their Terms of Reference

- Planning Committee
- Finance and General Purpose Committee
- Climate and Nature Committee
- Staffing Committee

Members agreed for the Climate and Nature Committee to increase its membership to 5.

All members to remain on existing committee (see appendix A)

10.05/26 - To approve the Standing Orders, Financial Regulations, Code of Conduct, Investment Strategy and list of known direct debits, for the year ahead.

All members in approval of all policies and direct debits

11.05/26 - To agree the bank signatories.

Clerk advised that the Clerk, Cllrs Marriott, Sykes and Kembery are current bank signatories with all members of F&GP as Bankline users.

All members in agreement to continue with current signatories.

12.05/26 - To agree Appointments to Outside Bodies

All members to remain on existing outside bodies with Cllr Bruce also appointed to St Elizabeths Hall and Cllr Fogg-Rogers appointed to Hambrook Commons Committee and Clerk to St Michaels Primary School (see appendix B)

13.05/26 - To approve of the Minutes of Council meeting held on 13<sup>th</sup> April 2026  
RESOLVED, to approve and signed.

to note the Minutes of:

Planning Committee meetings held on 13<sup>th</sup> and 20<sup>th</sup> April 2026

Finance & General Purposes meeting held on 20<sup>th</sup> April 2026

Climate & Nature Committee meeting held on 22<sup>nd</sup> April 2026

**All Noted**

14.05/26 - To receive and consider the Clerk's Report and Actions Update  
**Received and Noted.**

15.05/26 - To approve the monthly accounts and bank reconciliation for April  
RESOLVED, to approve and signed.

16.05/26 - To approve the invoices presented for payment, together with any invoices received since the publication of the Agenda.  
RESOLVED, to approve and signed.

17.05/26 - To consider agree recommendations from the Finance & General Purposes Committee:

17.05.01/26 Grant requests:

- Winterbourne Sports Association: £1,324.00 (Asset Management – Grass Cutting) RESOLVED, to award the full grant.

- Frenchay Cricket Club : £1,121.45 (Youth Training) RESOLVED, to award the full grant.
- Four Towns and Vale Link C.T: £500.00 RESOLVED, to award the full grant.

18.05/26 To discuss the Special Expenses consultation

Members discussed the Special Expenses briefing pack. All members in agreement that the response to the consultation should be clear in saying that the Parish Council do not agree with the proposal. Any liabilities must be clarified before taking on any responsibilities. In addition, there is a concern that South Gloucestershire will contravene the Equality Act by removing the toilet facility from Winterbourne.

Members suggested a joined up approach with other Parishes via ALCA. **Clerk to investigate.**

19.05/26 To discuss, and make agreement of a request from Frenchay Flower Show (Permissions for use of commons and parklands spaces)

Cllr Collins presented the request from Frenchay Flower show and then left the room.

RESOLVED, all members in agreement for the Flower Show to use the Commons and Parklands in Frenchay.

20.05/26 Any other items to note from members

Cllr Bruce advised a number of houses in the East of Harry Stoke development are due to complete and become occupied. The Parish Council should identify ways to engage with new residents, for example, newsletters. **Clerk to investigate.**

**Meeting Concluded 7.59 pm**

**APPENDIX A**

**Planning Committee**

- Jon Amos
- Adrian Collins
- Sharon Hancock
- Fergus Arkley
- John Lloyd
- Jeremy Kinsey
- David Eldridge
- Vacancy

**Finance and General Purpose Committee**

- Charlie Watkins
- Paul Kembery
- Nicole Beebee
- Nic Labuschagne
- Diane Marriott
- Penny Sykes
- Laura Fogg-Rogers
- Peter Bruce

**Staffing Committee**

- Jon Amos
- Diane Marriott
- David Eldrige

- Sharon Hancock
- Paul Kembery

### **Climate and Nature Committee**

- Adrian Collins
- Laura Fogg-Rogers
- Sharon Hancock
- David Eldridge
- Vacancy

## **APPENDIX B**

### **Appointment to Outside Bodies 2026 - 2027**

**Winterbourne Sports Association** – D Eldridge, P Kembery, J Lloyd

**Winterbourne Charities** – D Marriott, C Watkins, P Bruce

**Community Engagement Forum** – All Members of Council are invited

**Tree Warden** – S Hancock, A Collins, D Eldridge

**Friends of the River Frome** – L Fogg Rogers, D Eldridge

**Frenchay Village Museum** – A Collins, C Watkins

**Winterbourne International Academy Liaison Group** – P Kembery, D Marriott, Clerk,

N Beebee, S Hancock, N Labuschagne, P Bruce

**Hambrook Sports Club** – J Lloyd, D Eldridge

**Frenchay Commons Committee** – Frenchay Members

**Hambrook Commons Committee** – J Amos, J Lloyd, D Eldridge, L Fogg Rogers also open to all Winterbourne Members who wish to attend.

**Bank Signatories** – P Sykes, P Kembery, D Marriott, Clerk

**Frenchay Village Hall** – C Watkins

**Frenchay Parklands Liaison Group** – P Kembery, A Collins, C Watkins, J Kinsey, D Eldridge

**Jubilee Allotments Committee** – S Hancock

**Flaxpits Pond** – F Arkley, S Hancock

**East Of Harry Stoke** – P Sykes, P Bruce

**St Elizabeths Hall** – D Eldridge, P Bruce

**St Michaels Primary School** – Clerk