

**PARISH COUNCIL MEETING**  
**2<sup>nd</sup> December 2024**

P Kembery (in the Chair)

J Amos	(P)	P Kembery	(P)
F Arkley	(A)	J Kinsey	(P)
N Beebee	(P)	N Labuschagne	(A)
P Bruce	(P)	J Lloyd	(P)
A Collins	(A)	D Marriott	(P)
D Eldridge	(P)	L Fogg Rogers	(A)
M Goodman	(A)	P Sykes	(P)
S Hancock	(A)	C Watkins	(P)

121.12/24 - Evacuation procedure – leave via the fire door and assemble in the play area  
Noted

122.12/24 - Apologies for Absence

Apologies were received from Cllrs Hancock, Arkley, Goodman, Labuschagne, Fogg Rogers and Collins

123.12/24 – Chairs’ Announcements

None

124.12/24 – Public Participation

A member of the public asked if there was an update on the parking restriction consultation for Elm Park Primary School, which ended in May. Clerk advised that no update had been received.

**Clerk to make enquiries**

125.12/24 – Declarations of Interest under the Localism Act 2011

Cllr Lloyd: Hambrook Sports Club

126.12/24 - To approve of the Minutes of Council meeting held on 4<sup>th</sup> November 2024

**RESOLVED**, approve the minutes of 4<sup>th</sup> November 2024

to note the Minutes of:

Planning Committee meetings held on 4<sup>th</sup> and 18<sup>th</sup> November 2024

Finance & General Purposes meeting held on 18<sup>th</sup> November 2024

**All Noted**

127.12/24 - To receive and consider the Clerk’s Report and Actions Update

All items on the Clerks report were noted.

- ❖ Our insurance broker has advised that AXA will not cover the roof without a written guarantee there are no leaks. This item will be on the next F&GP agenda for discussion.
- ❖ A meeting was held with representatives from Winterbourne Football Club and Western Building Consultants. It was felt that progress was made with an aspiration to get a tender document out before the end of December.
- ❖ Planning Applications have been submitted for tree works covered by a TPO or if within a conservation area.
- ❖ An advert has been published for the litter picker role in Frenchay. A good response has been received. Clerk has requested delegation from the staffing committee to appoint.
- ❖ Street name suggestions for Lower have been sent to South Gloucestershire council.
- ❖ Redland Tree Services have been appointed for tree works in Frenchay Parklands
- ❖ Some of the fire doors in the early years centre need replacing. A quote is being sought
- ❖ There was a large volume of water in early years following the rain on the weekend. The company that came to view the fire doors noticed the water and have advised of the reasons for the damp. He will send a report for discussion at the next F&GP meeting.

### **Current Outstanding Actions From Previous Council Meetings**

- ❖ A response has been received from Marc Cashmore, SGC, regarding the issue of a single bollard not being sufficient at the end of the walk to school path, Beckspool Road, Frenchay. He has offered to meet and discuss. **Email sent to Frenchay members and Cllr Eldridge who raised the issue. 2/12: Cllr Eldridge advised he has been in contact with Marc Cashmore, who is looking into this. Cllr Eldridge is awaiting an update.**

#### **128.12/24 - To agree recommendations from the Finance & General Purposes Committee:**

##### **128.1.12/24 Grant Requests**

- Hambrook Sports Club - £5,744.70  
**Resolved**, to approve
- Downend and Frenchay Tennis Club- £1,500  
**Resolved**, to approve
- Frenchay Flower Show - £500.00  
**Resolved**, to approve

##### **128.2.12/24 To agree the updated Grant Policy and Metal Detecting Policy**

**Resolved**, to approve

#### **129.12/24 - To approve the accounts and bank reconciliation from November 2024.**

**Resolved**, to approve the accounts and bank reconciliation from November 2024.

#### **130.12/24 To approve the invoices presented for payment, together with any invoices received since the publication of the Agenda.**

**Resolved**, to approve the invoices presented for payment.

131.12/24 To review Grass Cutting Tenders and agree a contractor

Clerk advised she had met, along with Cllr Marriott, some of the contractors who had submitted tenders to ascertain their understanding of the tender.

**Resolved**, to approve Your Solution as the contractor, with conditions attached to the contract as they are a new supplier.

**Clerk to contact all companies that submitted tenders to advise of the outcome.**

132.12/24 Update on Youth Provision and to agree next phase

The question was asked where the parish council fit into any South Gloucestershire Council Youth Services.

**Cllr Labuschagne to enquire**

After much discussion it was agreed to trial 'Centre-Based youth work sessions' for the first three months of 2025.

**Clerk to arrange.**

133.12/24 To decide whether to continue with SLCC membership.

**Resolved**, to continue membership

134.12/24 To note the first internal audit

**Resolved**, to note.

135.12/24 Any other items to note from members

None

Meeting Concluded 7.38pm