

FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

18th November 2024

C Watkins (in the Chair)

| | | | |
|-----------|-----|---------------|-----|
| P Bruce | (P) | P Sykes | (A) |
| P Kembery | (A) | D Marriott | (P) |
| N Beebee | (P) | L Fogg Rogers | (P) |
| C Watkins | (P) | N Labuschagne | (P) |

100.11/24 Evacuation procedure - Leave via the fire door and assemble outside in the play area.

Noted

101.11/24 Apologies.

Cllrs Kembery and Sykes

102.11/24 Declaration of Interests under the Localism Act 2011.

Cllr Labuschagne: South Gloucestershire Councillor

103.11/24 Public participation

None

104.11/24 To agree the minutes of meeting held on 21st October 2024.

RESOLVED, the minutes of the meeting held on 21st October 2024 were agreed and signed.

105.11/24 Clerk's report and action update

Noted

- ❖ Planning Applications have been submitted for tree works in conservation areas.
- ❖ The first Internal Audit has taken place. To be discussed at the next Full Council meeting.
 - Payment Schedule to be discussed at F&GP 18.11.2024
- ❖ Grass Cutting tenders have been received. To be discussed at the next Full Council meeting
- ❖ Street Name suggestions have been sent to SGC
- ❖ A revised planning application has been submitted.
 - We have been advised that a 'Biodiversity Net Gain Pack' is required at a cost of approximately £600. The alternative is to build the extension on the

opposite side, on the car park, however the sports clubs do not want to lose the parking spaces.

- ❖ **Youth Provision:** Awaiting costings from FACE for youth club session at the Scout hut and 'pick and mix' activities.
- ❖ **Nature Posters:** A meeting has been set for 12th December with the designer. This is to discuss rolling out posters, like the ones at Whiteshill Common, around the parish.
- ❖ **GC Roof:** Insurance Broker in discussion with AXA to ascertain if works need to be carried out.
- ❖ **New Bin on Beacon Lane:** waiting for SGC to advise of a potential location.
- ❖ **Dragon Road Planter:** waiting for dimensions

106.11/24 Reports from members:

Frenchay

Nothing to report

Winterbourne, to include the Recreation Field, Duck Pond and Allotments

Reports of HGV's continuing to use Down Road and Damson's Bridge despite signs advising against. The Parish Council will continue to monitor the situation and forward reports to the local police beat team.

There appears to be pneumatic road tubes (which monitor volume of cars) on Worrells Lane. **Cllr Labuschagne to investigate what the data will be used for.**

The Dingle, Winterbourne Down and Hambrook

Nothing to report

The Greenfield Centre

Nothing to report

107.11/24 To agree the following grant requests:

Hambrook Sports Club - £5837.83

RESOLVED to recommend to Full Council a part payment of £5,744.70 which excludes the Water Business invoices. **Cllrs Lloyd and Eldrige to query the Water Business invoices with Hambrook Sports Association.**

Downend & Frenchay Tennis Club - £3000.00

RESOLVED to recommend to Full Council a 50% contribution as the club covers both Frenchay and Downend

Frenchay Flower Show - £500.00

RESOLVED to approve the full grant request and recommend to Full Council

108.11/24 To review the metal detecting policy and the grants policy

RESOLVED members agreed to the updates and changes proposed. **Clerk to update policies for sign off at next Full Council Meeting**

109.11/24 To review the payments process

Members discussed the current payment process and the risk associated without dual bank sign off.

RESOLVED to not have dual bank sign off and accept the risk. However, any invoices paid will be witnessed by one other person and the invoice initialled and presented with the monthly bank reconciliation.

110.11/24 To review savings interest rates

Members discussed current interest rates for parish saving accounts and alternatives.

RESOLVED to keep savings where they are and to review in 3 months. **Clerk to investigate if a better interest rate can be offered with Bath Building Society.**

112.11/24 To consider sending thank you cards or gifts to volunteers within the parish

Members agreed it would be a great idea to thank volunteers within the parish. Also suggested to celebrate local volunteers during national volunteering week (June), possibly hosting an afternoon tea at The Greenfield Centre.

Members to contact Clerk with contact details of local volunteers so Clerk can send thank you Christmas Cards.

113.11/24 To consider and agree two invoice write offs

RESOLVED all members in agreement to write off the two invoices.

114.1/24 Any other items to note from members

A query was raised if the leases for St Elizabeth's Hall and Frenchay Village Hall should be on the asset register. **Clerk to investigate**

A meeting is scheduled with the architect working on new plans for the pavilion. **Clerk to invite F&GP members.**

Meeting concluded 8.20pm