

PARISH COUNCIL MEETING
4th November 2024

P Kembery (in the Chair)

J Amos	(A)	P Kembery	(P)
F Arkley	(A)	J Kinsey	(A)
N Beebee	(P)	N Labuschagne	(P)
P Bruce	(P)	J Lloyd	(P)
A Collins	(P)	D Marriott	(P)
D Eldridge	(P)	L Fogg Rogers	(P)
M Goodman	(P)	P Sykes	(P)
S Hancock	(A)	C Watkins	(P)

103.11/24 - Evacuation procedure – leave via the fire door and assemble in the play area

Noted

104.11/24 - Apologies for Absence

Apologies were received from Cllr Kinsey, Amos, Hancock and Arkley

105.11/24 – Chairs' Announcements

None

106.11/24 – Public Participation

None

107.11/24 – Declarations of Interest under the Localism Act 2011

Cllr Labuschagne - South Gloucestershire Councillor

Cllrs Fogg-Rogers and Sykes – Winterbourne Environmental Group

Cllr Lloyd – Winterbourne Sports Association

108.11/24 - To approve of the Minutes of Council meeting held on 7th October 2024

RESOLVED, approve the minutes of 7th October 2024

to note the Minutes of:

Planning Committee meetings held on 7th and 21st October 2024

Staffing Committee meeting held on 7th October

Finance & General Purposes meeting held on 21st October 2024

Climate and Nature Committee Meeting held on 21st October 2024

All Noted

109.11/24 - To receive and consider the Clerk's Report

All items on the Clerks report were noted.

- ❖ A response has been received from Marc Cashmore, SGC, regarding the issue of a single bollard not being sufficient at the end of the walk to school path, Beckspool Road, Frenchay. He has offered to meet and discuss. Email sent to Frenchay members and Cllr Eldridge who raise the issue.
- ❖ A response has been received from Dan Taylor, SGC, regarding the issue of flooding within the parish that was raised by a member of the public at the previous Council meeting. The member of public has been contacted with an update and the Clerk has asked for an update on any remedial works that are planned for Mill Road viaduct, and Bristol Road, Hambrook (outside the White Horse) as these are two of the main areas of flooding within the parish.
- ❖ Our insurance broker is working with our insurance company to try and get them to accept that the remedial works to the roof are not an immediate concern and that we should still be covered if we do not do the work.
- ❖ A meeting was held with representatives from Winterbourne Football and Cricket Clubs. All attendees are happy that revised planning is being submitted and are fully onboard with the project. A further meeting has been arranged, with the architect in attendance, to start looking at interior requirements.
- ❖ Chosen contractors for the remedial tree works have been contacted. Some trees have TPO's and so a planning application will need to be raised.
- ❖ Winterbourne Tennis Club have been advised they can site their storage container.
- ❖ Frenchay Flower Show committee have been advised they can use Frenchay Parklands for the 2025 Flower Show
- ❖ Highways were contacted regarding mud on Bristol Road. SGC Liz Brennan advised that SGC Officers are now aware and the enforcement team are working to resolve the issue.
- ❖ Kim has completed her ILCA (Introduction to Local Council Administration) training.

Current Outstanding Actions From Previous Council Meetings

- ❖ No members of the public have sent in photographs of overgrown vegetation along the footpath of Sunnyside Lane, Hambrook. ***This action to be closed and re-opened if any are received.***

110.11/24 - To agree recommendations from the Finance & General Purposes Committee:

110.1.11/24 Grant Requests

- Winterbourne Environmental Group - £1,550.00

Resolved, to approve

- Winterbourne Sports Association - £1,504.63

Resolved, to approve

110.2.11/24 To discuss and agree the budget and precept for 2025/2026

Resolved, to approve

111.11/24 To consider and agree recommendations from the Staffing Committee

111.1.11/24 To consider the Assistant Clerk working an extra day

Resolved, to approve

111.2.11/24 To consider a revised pension contribution

Resolved, to approve

111.3.11/24 To consider an addition to the care taker contract

Resolved, to approve

111.4.11/24 To consider recruiting for a litter picker for Frenchay Parklands

Resolved, to approve

112.11/24 - To approve the accounts and bank reconciliation from October 2024.

Resolved, to approve the accounts and bank reconciliation from October.

113.11/24 To approve the invoices presented for payment, together with any invoices received since the publication of the Agenda.

Resolved, to approve the invoices presented for payment.

114.11/24 To note the revised pay scales from NALC which take effect from April 2024.

Noted

115.11/24 To Update on Youth Provision following the meeting with FACE

Cllr Eldridge gave an update on a meeting held with FACE regarding youth provision within the parish advising it was very positive. FACE are putting together a proposal for what options there are going forwards.

116.11/24 Suggestions for Street Names for Lower Hambrook.

A few suggestions were put forward. Members to submit any other suggestions to the clerk in the next couple of days.

117.11/24 To note the change of architect company for the pavilion upgrade

Noted

118.11/24 To agree the quote for the low level fencing to secure Frenchay Parklands grassed areas

Resolved, to approve

119.11/24 To agree a revised quote for tree works to Frenchay Parklands

Resolved, to appoint Redland Tree Services.

120.11/24 Any other items to note from members

Cllr Fogg-Rogers advised that weight restriction signs have been placed on Down Road to stop HGVs crossing Damsons Bridge. Members of the public can report any infringements to the Parish Council.

Meeting Concluded 7.43pm