

## FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

20<sup>th</sup> May 2024

C Watkins (in the Chair)

P Bruce	(P)	P Sykes	(P)
P Kembery	(P)	D Marriott	(P)
N Beebee	(A)	L Fogg Rogers	(A)
C Watkins	(P)	N Labuschagne	(A)

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Also in attendance: Cllr Kinsey who was nominated by Cllr Labuschagne as his replacement.

### 01.05/24 Election of Chair

Cllr Watkins was proposed by Cllr Kembery and seconded by Cllr Marriott. All members in agreement. Cllr Watkins was duly elected Chair of F&GP Committee

### 02.05/24 Election of Vice Chair

Cllr Labuschagne was proposed by Cllr Kembery and seconded by Cllr Watkins. All members in agreement. Cllr Labuschagne was duly elected Vice Chair of F&GP Committee

### 03.05/24 Evacuation procedure - Leave via the fire door and assemble outside in the play area.

Noted

### 04.05/24 Apologies.

Apologies were received from Cllrs Beebee, Fogg Rogers and Labuschagne.

### 05.05/24 Declaration of Interests under the Localism Act 2011.

None

### 06.05/24 Public participation

None

### 07.05/24 To agree the minutes of meeting held on 22<sup>nd</sup> April 2024.

RESOLVED, the minutes of the meeting held on 22<sup>nd</sup> April 2024 were agreed and signed.

### 08.05/24 To note the Clerk's Report.

Early Years and Greenfield Club have confirmed that they do not have any changes to their leases. **Clerk clarified that the leases are under review and both clubs do not wish to make any changes and are happy to sign. Clerk to add to next Council**

**agenda to agree authorisation to sign new leases, Any changes required to be reported to the Clerk, prior to this meeting.**

A blocked drain in The Frenchay Car Park, by the museum, has been reported and engineers are being contacted. **It was advised that more drains are blocked. Clerk to chase the contractors to schedule works.**

Bookings for the Greenfield Centre are going well, with many groups booking dates for 2025!

09.05/24 To agree the following grant requests:

- Four towns and vale community transport - £1000

RESOLVED, all members in agreement that further information is required in order to make a decision. **Clerk to contact applicant.**

10.05/24 To agree the repair of the stone wall in Greenfield Centre Car Park.

Clerk advised that part of a stone wall in the Greenfield Centre Car Park has started to collapse into a neighbouring property. Quote of £750 received.

RESOLVED, all members in agreement to repair the wall.

11.05/24 To agree to purchase a new lock and keys for the allotment.

Clerk advised that a keypad type lock would not work at the Jubilee Allotments and the only option now is to get a new lock and keys.

RESOLVED, all members in agreement to purchase new lock and keys.

12.05/24 To agree what to do with our Nationwide Saver Account as our fixed rate is coming to an end.

RESOLVED, to put in the 95 Day Saver account and to review all accounts maturity dates at the next meeting. **Clerk to add to the next meeting agenda.**

Question was asked if we will still be covered under the Government's Financial Services Compensation Scheme. **Clerk to clarify.**

13.05/24 To agree for Michael Lockett to use our logo on his company website.

RESOLVED, all in agreement that logo can be used on the company website but would need to authorise a draft before publication.

14.05/24 To agree to start the grass cutting tender process and to increase to a five year contract instead of a three year contract.

RESOLVED, all in agreement to start looking at our current and future requirements in order to put tender documents together. Members agreed to consider a 5 year agreement.

15.05/24 To consider Parish Council obligations in reference to Frenchay Parklands.

Noted that current obligation is to have tree surveys undertaken every two years. Any incidents that occur in Frenchay Parklands will be reviewed in isolation at a committee meeting.

16.05/24 To agree to allow The Rapid Relief Team to undertake voluntary works within the Parish.

RESOLVED, that at the moment there is nothing the Rapid Relief Team would be able to assist with.

#### 17.05/24 Reports from members:

- Frenchay
  - Redrow and South Gloucestershire Council are looking to introduce bollards at Jenkins Way to stop cars driving on the footpath.
  - A meeting was held with our landscaper regarding cutting the vegetation in the museum car park.
  - Lots of positive comments regarding the assurance the Malmain Drive road will be made good on completion of the development.
  - Frenchay Residents Association have delivered leaflets to new residents.
  - Vehicles are parking in the passing bay place on Frenchay Hill. Suggestion to put bollards on our bunding to deter. **Clerk to add to Full Council Agenda.**
- Winterbourne, to include the Recreation Field, Duck Pond and Allotments
  - The barrel of the electric box at The Duck Pond had broken and so couldn't be opened to turn on the aerator. New barrel has been fitted and aerator turned on.
  - Request to split one of the plots at the allotments as tenant is struggling with a full plot.
- The Dingle, Winterbourne Down and Hambrook
  - The coarse grit, causing slippage, at the Dingle has been reported to South Gloucestershire Council.
- The Greenfield Centre
  - Drainage Survey has been booked for 31<sup>st</sup> May
  - Suggested to replace sink in Big Bears as not fit for purpose. **Clerk to liaise with Early Years and get a quote.**

#### 18.05/24 Any other items to note

None

Meeting concluded 8.43pm