

PARISH COUNCIL MEETING
13th May 2024

P Kembery (in the Chair)

J Amos	(P)	P Kembery	(P)
F Arkley	(P)	J Kinsey	(P)
N Beebee	(P)	N Labuschagne	(P)
P Bruce	(P)	J Lloyd	(P)
A Collins	(P)	D Marriott	(P)
D Eldridge	(P)	L Fogg Rogers	(P)
M Goodman	(P)	P Sykes	(P)
S Hancock	(P)	C Watkins	(P)

Also in attendance: three members of the public.

01.05/24 – Election of a Chair

Cllr Amos proposed Cllr Kembery

Cllr Collins seconded

All members were in agreement, Cllr Kembery was duly elected as Chair.

02.05/24 – Chairs' Declaration of Acceptance of Office

Cllr Kembery signed the Declaration of Acceptance of Office

03.05/24 – Election of Vice Chair

Cllr Kembery proposed Cllr Amos

Cllr Watkins seconded

All members were in agreement , Cllr Amos was duly elected as Vice Chair

04.05/24 - Evacuation procedure – leave via the fire door and assemble in the play area

Noted

05.05/24 – Chairs' Announcements

The Chair gave apologies on behalf of PCSO Sam Norster who wanted to give an update on some issues in Frenchay. Cllr Kembery advised, on her behalf, that she had followed up on complaints regarding parking on Grange Park, around the primary school and BIRU and anti social behaviour in Frenchy Car Park.

06.05/24 - Apologies for Absence

PCSO Sam Norster

07.05/24 – Public Participation

Two members of the public attended in regards to item 17. The Chairman agreed to bring this item forward to this point in the meeting, but for the purposes of the minutes the minutes remains in agenda order.

A member of the public reported the Bury View to Dingle footpath is quite dangerous due to coarse grit causing slippage. A couple of accidents have been noted. **Clerk to report to SGC.**

Three beech trees were kindly offered to the Parish Council, suggested to be planted at Newleaze. Agreed to liaise with the volunteers who look after Newleaze and Monks Pool. Details of which to be sent to the Clerk.

08.05/24 – Declarations of Interest under the Localism Act 2011
Cllr Labuschagne, South Gloucestershire Councillor

09.05/24 - To agree the composition of the Committees
RESOLVED, all committees to remain the same.

10.05/24 - To agree the bank signatories, to include online access
RESOLVED, all bank signatories to remain the same.

11.05/24 - To agree Appointments to Outside Bodies
RESOLVED, all appointment to outside bodies to remain the same.

12.05/24 - To approve of the Minutes of Council meeting held on 8th April 2024
RESOLVED, to approve

to note the Minutes of:

Planning Committee meetings held on 8th and 22nd April 2024

Finance & General Purposes meeting held on 22nd April 2024

Climate & Nature Committee meeting held on 22nd April 2024

NOTED

13.05/24 - To receive and consider the Clerk's Report

All items on the Clerks report were noted.

- ❖ Height barriers have been installed in Frenchay Car Park
- ❖ All electrical works have been completed
- ❖ Waiting request forms have been submitted for Frenchay Hill and Grange Park
- ❖ A meeting was held to agree the requirements for the pavilion improvements
 - **discussion ensued regarding clarification of the requirements of the refurbishment and the involvement of outside parties. Clarification needed.**
- ❖ A meeting was held with Paul Fortune, SGC Property and Business Support Services. He believes that the plans showing land causing potential damp issues would appear to be owned by SGC. He will confirm ownership.
- ❖ The Annual Parish Meeting was held. Only one member of the public attended. Maybe something to think about for the next meeting – should we change the day and time and format.
- ❖ Gate fob has been received from Winterbourne Academy
- ❖ The Community Nature Reserve form has been added to the website

- ❖ Malmains Drive, Manor Gardens: road issues. SGC Cllr Liz Brennan has written to Louise Seaman, Regeneration & Development Manager at South Gloucestershire Council, and asked for her teams' assistance.
 - **Subsequent to the clerks report being distributed: SGC Cllr Liz Brennan has received confirmation the road will be made good following completion of the development.**
- ❖ A date for the internal audit has been booked.

14.05/24 - To approve monthly accounts, bank reconciliation and quarterly accounts January to March against budget figures.
RESOLVED, to approve

15.05/24 - To consider recommendations from the Finance & General Purposes Committee to provide the following grants:
Winterbourne Sports Association - £3419.02
RESOLVED, to pay in full.
Hambrook Sports Club - £5587.06.
RESOLVED, to make a part payment of £4539.08 and seek clarification regarding the youth and ladies cricket claim.

16.05/24 - approve the invoices presented for payment, together with any invoices received since publication of the Agenda
RESOLVED, to approve

17.05/24 – To agree a response to the Elm Park, waiting restriction consultation
Two members of the public voiced concerns that the proposals will push parking to Star Barn Road.
RESOLVED, to submit two responses, one for the Greenfield Centre and one for the parish.
The Greenfield centre: Double yellow lines to extend so that cars can not park opposite the entrance gates as this causes many problems.
The Parish: Concerns not enough have been done for the residents of Star Barn Road. Why is there a gap where the zig zags used to be outside the school.

18.05/24 – To agree to close our existing Facebook page and start a new one and to adopt a Social Media Policy
RESOLVED, agreed. Clerk to tweak the proposed Social Media policy and bring back for approval.

19.05/24 – To appoint the 2025 internal auditor
RESOLVED, to appoint Bridget Bowen as the 2025 internal auditor

20.05/24 To consider the spend of the CIL money
RESOLVED, to split the CIL equally between the refurbishment of the pavilion at The Recreation Ground and The Greenfield Centre.

21.05.24 – To agree to proceed with the Frenchay Land transfer excluding a section that is registered to Redrow

Confirmation is sought from South Gloucestershire Council that Winterbourne Parish Council will not have ownership of any pavements.

Instruct solicitor to exclude blue section as appears to be pavement

RESOLVED, agreed.

22.05/24 – To agree measures to combat anti social behaviour and littering in Frenchay Car Park

Suggestion to put a litter bin in the car park, cut back the hedges and install CCTV.

RESOLVED, agreed.

23.05/24 – Any items to be noted.

Cllr Bruce advised he will be starting up the Winterbourne Community Conversations again.

Cllr Fogg Rogers noted the Winterbourne Down Carnival was a great success with much interest in the WEG/WPC/FVGP stand and the community nature reserve.

Meeting Concluded 8.44pm