



# Winterbourne

## PARISH COUNCIL

WINTERBOURNE PARISH COUNCIL

### FINANCE & GENERAL PURPOSES COMMITTEE

18<sup>th</sup> March 2024

P Kembery (in the Chair)

P Bruce	(P)	P Sykes	(P)
P Kembery	(P)	D Marriott	(A)
N Beebee	(P)	L Fogg Rogers	(P)
C Watkins	(A)	N Labuschagne	(A)

In the absence of the Chair and Vice Chair, members nominated Cllr Kembery as Chair.

Also in attendance: Cllr Kinsey, nominated as a substitute by Cllr Watkins and one member of the public

138.03/24 - Evacuation procedure

Leave via the fire door and assemble outside in the play area – Noted

139.03/24 - Apologies for absence

Cllrs Watkins, Labuschagne and Mariott

140/03/24 - Declaration of Interest Under the Localism Act 2011:

None

141.03/24 – Public Participation

A member of the public raised concerns regarding the proposed parking charges in South Gloucestershire Council car parks which would include Flaxpits Lane car park. Also, concerns regarding having to book slots at the tip and the use of the electric vehicle charging points at Perrys Close. He advised they are confusing to use and residents have been parking in the bays.

Cllr Kembery advised the issue of car parking charges is to be discussed at the next Full Council meeting and that the Parish Council can help promote and educate local residents on the electric charging points in Perrys Close.

142.03/24 – To approve the Minutes of the Meeting held on the 19<sup>th</sup> of February 2024

**Resolved** to approve the minutes of the meeting held on 19<sup>th</sup> February 2024.

143.03/24 – The Clerk's Report

All items on the Clerk's report were noted:

- ❖ Confirmation has been received that a claim has been submitted by McDermott Smith Law Ltd, against utility brokers the Parish Council previously used.
- ❖ Reveal Design advised they have will have stage one of their works completed by the end of the month:
  - Feasibility checks of the current 'Your Design' plans for compliance with the guidance set out by Sport England, the ECB and FA.
  - A summary of possible amendments the client may wish to make to maximise compliance and 'future-proof' the development.

and are looking to continue with stage 2 (the measured survey) early April.

- ❖ A Facebook post advising the Parish Council is looking to acquire land for a Community Orchard has been well received, with many residents emailing in suggestions.
- ❖ Remedial electrical works continue with an estimated completion date of 24<sup>th</sup> March. Once completed, some decorating will be required.
- ❖ A new regular group booking has been received and will be starting in March. They are an art appreciation society who will come in once a month.
- ❖ A meeting was held with Simon Penfold, SGC Tree Officer, regarding Westbourne Terrace, Frenchay.
- ❖ Concerns were raised regarding a group that meet at The Greenfield Centre. Relevant authorities have been contacted and we await their lead.
- ❖ A replacement bench has been ordered by a Frenchay resident to replace the broken one on Frenchay Common. This is memory of his daughter.
- ❖ A questionnaire has been received from South Gloucestershire Council regarding the Age Friendly Community Strategy. Clerk to distribute to members for content.
- ❖ Dave Jones from Streetcare has advised all jobs, except one, from our list have been completed.

144.03/24 – To agree the following grant requests:

- Salem Methodist Church £325
- Resolved**, to approve and recommend to Full Council.

- St Michael's Primary School £1600
- Resolved**, to reject and ascertain if there is an option for Winterbourne Parish Council to have the defibrillator to use in a different location within the parish.

145.03/24 – To agree the submission of Waiting Restriction Requests in Frenchay: Grange Park and Frenchay/ Church Road

Cllr Kembery advised of the negative impact of the long term parking of motorhomes in these locations.

**Resolved**, all members in agreement to submit a waiting restriction request.

146.03/24 – To agree to engage the relevant contractors to investigate the damp and heating issues in The Greenfield Club, Big Bears and Early Years.

Clerk

Clerk gave an overview of the issues that require attention in these areas. Cllr Fogg Rogers suggested Retrofit West might be a good place to start.

**Resolved**, to engage the relevant contractors to ascertain what works are required and potential costings.

Clerk

147.03/24 To appoint Graham Smith at our internal auditor

**Resolved**, to appoint Graham Smith for the 2024 audit and to look at alternatives for 2025.

148.03/24 To agree permission for a catering van to trade at Whiteshill Common

A discussion took place around how this could work as it is the first time a request such as this has come into the Parish Council. Clerk to look at what other parish's charge and if they have a policy to cover these requests. Clerk to contact applicant to gain further information, such as opening times and exact location.

Clerk

149.03/24 – Reports from members

Frenchay

Cllr Kinsey requested the Clerk chase South Gloucestershire Council regarding a fallen wall that had been previously reported. Cllr Kinsey to send Clerk details.

Cllr Kinsey  
/ Clerk

Winterbourne to include the Recreation Field, Duck Pond and Allotments

Cllr Beebee advised of the parking issues around Park Avenue. Clerk to alert local police beat team.

Clerk

Cllr Sykes suggested a health check of the ducks in the pond. Clerk to investigate.

Clerk

The Dingle, Winterbourne Down and Hambrook

Nothing to report

The Greenfield Centre

The sink in The Greenfield Club are in a bad state and need to be replaced. Agreed this could be incorporated in the works discussed in item 146.03/24

Cllr Sykes suggested an asset management plan for the Greenfield Centre to secure its viability for future building regulations laws.

150.03/24 – To note any other items

None

Meeting concluded 8.28pm